

LIBRARY BOARD HIGHLIGHTS

3/9/10

1. Nominating Committee met prior to Board meeting and discussed Trustee responsibilities and expectations. Members reviewed list of Company members/potential members and Trustee Questionnaire for 2010-2011. Committee meetings were set.
2. Audit Committee met with the Auditor prior to Board meeting. Auditor distributed Management Letter and reported that documentation and automation were very good, Minutes were complete, checks had proper authorization. Grants were recorded as earned.
3. Trustee Kamins reported on focus group at South Windsor PL on needs of CT libraries and budget priorities for State Library. Top three priorities: Ccar, CCard, iCONN.
4. Director's Report:
 - Appointed Kate McCarthy Bond Assistant Head, Children's Services, 3/22/10. Children's Librarian at Wallingford Public Library since 2006, worked in Maryland libraries earlier, B.A. in English from Salve Regina University, MLS from Catholic University of America.
 - Moving staff member from AV/YA office, where there is a flooding problem, to another office.
 - Met with Mayor and staff on proposed FY 11 Budget.
 - Using 1/3 large memorial donations for large print books and variety of books and films enjoyed by the deceased, 1/3 as matching funds for 2010 International Film Festival, 1/3 for Senior Cookbook project.
5. Assistant Director's Report:
 - Completed Employee Handbook, distributed to all staff.
 - Digitizing old Middletown photos.
 - Worked on Snapshot Day Report.
6. Calendar:
 - Space Planning Workshop Middletown Library Service Center
 - Shaping the New Nonprofit Reality - A Forum for Nonprofits and Funders, sponsored by Liberty Bank Foundation
7. President's Report:
 - Praise of Snapshot Day Report and Programs Report.
 - Letter Sent To Company Members.
8. Distributed:
 - Employee Handbook.
 - Snapshot Day Report of the Library on February 18, 2010.
 - Russell Library Programs in 2009.
 - National Women's History Month list of resources.