

LIBRARY BOARD HIGHLIGHTS

1/12/10

1. The Library will engage Essex Financial Services in an Investment Management Agreement.
2. The Board approved the enclosed Proposed FY 11 Budget. The proposal meets the guideline from the Mayor's office to be "honest, solid and strategic." Justification statements for additional part-time hours and notes on cost increases in non-salary categories will be included when the budget is submitted.
3. The Board approved Proposed FY 11 Goals, around which the budget was developed.
4. The Personnel Committee reviewed a proposed Employee Handbook that incorporates pertinent items from the Union Agreement and Board Policies.
5. The day after the three-day Christmas holiday weekend, we checked in 3,698 items and checked out 2,805 items. The patron count was 1,400.
6. Interviews of applicants for Assistant Head, Children's Services, are nearly completed.
7. Trustee Rubacha and the Director met with the new City Council member and toured the Library.
8. The Director and Assistant Director met with Middlesex County Chamber of Commerce staff to discuss our services to job seekers. In the draft Five-Year Plan for Community Development Block Grant funds, the first priority is jobs.
9. The Assistant Director highlighted from his report the conversion of Friends of the Library accounting to QuickBooks, pilot digitization of an early book of local interest, and the pattern of state aid to the Library.
10. The Board will examine how the Articles of Incorporation could be changed to indicate succession of Russell Family representation on the Board.
11. Board members signed Conflict of Interest forms.