

Apply for a Passport/Renew a Passport at the Russell Library/USPS® Passport Fair

Russell Library and the United States Postal Service® have teamed-up to offer you a convenient and time-saving opportunity.

Date: Saturday, June 2nd 2018

Time: 10:30a.m.-1:30p.m.

**Location: Russell Library
123 Broad Street
Middletown, CT 06457**



RUSSELL LIBRARY

A great place to be.

Documents needed for the passport fair:

Application

- First-time applicants must complete form DS-11.
- Renewal applicants must complete form DS-82.
- **Evidence of Citizenship**
- First-time applicants must provide a certified birth certificate, a naturalization certificate or a consular report of birth abroad.
- Renewal applicants must provide their most recent passport.
- Photo copy of citizenship front and back single sided.
- **Two Forms of ID**
- Driver's license or state ID and work ID or student ID
- Passport-compliant photo
- Have a photo taken at the fair. Photo services will be available for \$15.
- **Payment**
 - **Checks or money orders only. No credit cards.**
 - **First-time applicants must bring two checks or money orders:**
- One check or money order for the passport application fee made payable to "U.S. Department of State"
- A second check or money order for the \$35 execution fee – add \$15 for a photo if applicable – made payable to "Postmaster"



Adults:

| Product | Form | Application Fee | Execution Fee |
|----------------------|-------|-----------------|---------------|
| Passport Book | DS-11 | \$110 | \$35 |
| Passport Card | DS-11 | \$30 | \$35 |
| Passport Book & Card | DS-11 | \$140 | \$35 |

Children under the Age of 16:

| Product | Form | Application Fee | Execution Fee |
|----------------------|-------|-----------------|---------------|
| Passport Book | DS-11 | \$80 | \$35 |
| Passport Card | DS-11 | \$15 | \$35 |
| Passport Book & Card | DS-11 | \$95 | \$35 |

- **Renewal applicants must bring two checks or money orders:**
- One check or money order for the passport application fee made payable to "U.S. Department of State"
- A second check or money order for \$15 made payable to "Postmaster" for the optional passport photo

Typical Processing Time for Passports is 4-6 Weeks

For questions regarding Passports please contact
The National Passport information line at **1-877-487-2778**
Or visit **Travel.State.Gov**

