

Friends of the Russell Library Minutes  
Executive Committee Meeting  
January 4, 2024  
Russell Library Annex Building

Present: Sandy Becker, Barrie Robbins-Pianka, Makiko Shinjo, Laura Taft, Cathy Boone, Tisha Ferguson  
Recorder: Tisha Ferguson

Call to Order at 10:05 am

Approval of agenda, with added items: discussion of book sale signage, upcoming book sale dates

Approval of December 2023 minutes

#### President's Report

- Rob has returned to helping with the book barrels, (there are 5)
- Reiterating that the Friends no longer accept CD donations; this is stated on our web page. Makiko will take the remaining CDs to the Goodwill.
- Transferring 'red dot' fiction to the new cart has resulted in the need for more space for non-fiction titles.
- Discussion of possible uses for old wire cart
- Need to reassess the organization of the Hitchcock room, if the library staff will be continuing to use the areas on either side of the double doors. Sandy will ask Ramona about expected space needs of the library staff.
- Very large (a.k.a. 'tsunami') donation sorting progress: lots going into the barrels, lots given to Mal to evaluate, and then into barrels. The tabletop has been cleared, and Rob will empty bins before the next sorting Tuesday. Plastic bins in good condition will be saved.
- Can the broken pavement area in the driveway path to the bins be addressed? Perhaps mention on the city's 'See Click Fix' repair portal.
- Question of the library's long term plans – still no information.
- Proposed 2024 book sale dates: April 5-6, June 14-15-16, September 6-7. Sandy to confirm with Ramona. Also, look for major competing sales on those dates.
- Friends' Annual Meeting schedule TBA, mid-week in June, date depending on library's Board meeting and downtown classic car show.

#### Treasurer's Report

- December's Book Sale income was \$1,965.67, Book Nook \$488.58, online sales \$43.78, Hitchcock room \$28.65 and Brew Bakers \$26.00. Memberships were \$414.05, and donations were \$417.80.
- Half way through fiscal year, total income is in good shape – we already have over 50% of income for the prior year.
- Membership renewals are at 72 so far this year.

#### Discussion and new business

- Need for improved book sale signage and directions in the lobby, and stair way, and to children's area.
- Can we have a book sale banner hung in the lobby (Laura, Mack)? – Sandy to discuss with Ramona.
- How to better welcome volunteers to book sale set up? Sandy will be designated greeter, Cathy to provide list of names.
- Friends' Book Sale Preview at following setup at the April sale. We will invite Friends members (by email), to get the first look at sale books - prior to the public, especially the large-volume dealers. No one will be excluded, but the invitation will only be emailed to the membership.

Move to Adjourn at 10:52 am; approved.

Next Meeting: Thursday, February 1, 2024, 10:00 AM, Russell Library Annex Building

Respectfully submitted,

Tisha Ferguson