

Friends of the Russell Library Minutes  
Executive Committee Meeting  
December 4, 2025  
Russell Library Annex Building

Present: Sandy Becker, Barrie Robbins-Pianka, Makiko Shinjo, Cathy Boone, Laura Taft,  
Jeff Dickey-Chasins, Christina Trier, and Tisha Ferguson

Recorder: Tisha Ferguson

Call to Order 10:04 AM

Approval of agenda, with additions  
Approval of November 2025 minutes

President's Report

- Outreach: The lobby tabling event next event will be on December 13th, with more scheduled in 2026. Jeff will organize volunteers. More brochures, a Book Nook sign and 'free book with purchase' coupons will be printed up (Tisha). The table will have a tally sheet to collect numbers and information, and we will have some kind of give-away or treat.
- Discussion of Common Council session with vote on Russell Library staff salary increases, which was passed. Many library supporters attended, and several gave testimony in support of the library to the community, and shared personal stories about the importance of Russell Library in their lives.
- The updated book sale dates for 2026 are: March 27-28, June 12-13, September 11-12, December 4-5. (Changes are still possible.)
- The monthly lunch at a downtown spot for sorters and volunteers will be on the 3rd Tuesday of the month, from 11:30-12:45. The first one will be held this month, on December 16th, at Brew Bakers.

Treasurer's Report

- Book Nook sales have continued steadily, and online sales have been very good, especially with the addition of the RJ Julia books.
- Laura presented a payment option, as an alternative to PayPal, Zeffe Software, which specializes in non-profit sales and fundraising.
- Membership renewals are arriving following the mailing last month, approximately 48 thus far. Most renewing members added a donation to their dues.

Discussion and new business

- Discussion of ways to increase sales, at the Book Nook and at the big book sales.
- Discussion and agreement to offer 'BOGO' book coupon for use at the Book Nook, initially as an experiment to run through the end of this year. The coupons will be distributed at lobby tabling events.

Action items

- Tisha will create sign for Book Nook and BOGO coupons.
- Library events calendar for Friends to have a table- Jeff will organize.

Meeting adjourned at 11:01AM

Next Meeting: Thursday, January 8, 10:00 AM, Russell Library Annex Building

Respectfully submitted,  
Tisha Ferguson